

**F. No. C- 50/30/2020-Ad.II**  
Government of India  
Ministry of Finance  
Department of Revenue  
(Central Board of Indirect Taxes & Customs)

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North Block, New Delhi  
Dated: 30<sup>th</sup> April, 2020

To,

All Principal Chief Commissioners/ Principal Directors General/  
Chief Commissioners/ Directors General under  
Central Board of Indirect Taxes & Customs

**Sub: Effective use of 'Aarogyasetu' App for breaking the chain of transmission of COVID-19.**

Sir/Madam,

The undersigned is directed to forward herewith a copy of Department of Personnel and Training's O.M. F. No. 11013/9/2014-Estt (A-III) dated 29.04.2020, on the above cited subject, which is self-explanatory.

2. All the Principal Chief Commissioners/ Principal Directors General/ Chief Commissioners/ Directors General under Central Board of Indirect Taxes & Customs are requested to kindly bring this circular to the notice of all the officers/staff (including outsourced staff) in their Zones/Directorates and they should ensure that the directions issued by Department of Personnel and Training are strictly followed.

Yours faithfully,

  
(M L Meena)

Deputy Secretary to the Government of India  
Tele: 011-23095525

**Encls. As above**

Copy to: Ms. G. Jayanthi, Joint Secretary, Department of Personnel and Training, North Block, New Delhi.



**IMMEDIATE**

**F.No. 11013/9/2014-Estt (A-III)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**  
**(Establishment, A-III Desk)**

**North Block, New Delhi.**

**Dated: 29.04.2020**

**OFFICE MEMORANDUM**

**Subject: Effective use of 'Aarogyasetu' App for breaking the chain of transmission of COVID-19.**

With reference to the subject mentioned above, the following directions may strictly be followed to improve the safety of all Government officials:

- (i) All the officers, staff (including outsourced staff) working in Central Government should download 'Aarogyasetu' App on their mobile phones, immediately.
- (ii) Before starting for office, they must review their status on 'Aarogyasetu' and commute only when the app shows 'safe' or 'low risk' status.
- (iii) The officers/staff are advised that in case the App shows a message that he/she has a 'moderate' or 'high risk' calculated on the basis of Bluetooth proximity ("recent contact with infected person"), he/she should not come to office and self isolate for 14 days or till the status becomes 'safe' or 'low risk'.
- (iv) Joint Secretary (Administration) should ensure that above directions are strictly followed in the respective Ministry/Department.
- (v) Ministries/Departments may issue similar instructions to all autonomous/statutory bodies, PSUs etc. attached to them.
- (vi) Report on the action taken may be sent to the undersigned.

*G. Jayanthi.*

**(G. Jayanthi)**

**Joint Secretary to the Government of India**

**To:**

1. All Ministries/Departments of Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. Sr. Technical Director, NIC, DoPT